

Meetings

A lesson for Profitbricks



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Match the phrases in the 2 columns

Settle

Listen

Cut the

Dig

Haemorrhage

Go

Down

Consolidate

Scale

Lay

Size

IT

Off

Up

Back

Down

With

Money

Budget

Deep

Watch the video here

<http://www.youtube.com/watch?v=32WjO7liHpl>

and check your answers

Rewrite these sentences

- “Listen to me! We are way over budget!”
- “That’s nonsense, we should double returns!”
- “What did you say?”
- “I want to know what we spend on transport.”
- “You’re wrong!”
- “Stop rambling and tell me the answer!”

Using these words or phrases

May I come in? I see what you mean...

Excuse me

Could you tell me?

Sorry, but

Just get to the
point

With a partner write a dialogue using some or all of these words and phrases

May I come in?

I see what you mean

I beg to differ

Excuse me

Could you tell me?

Just get to the point

On the other hand

Quite!

I suppose

Spot on

I'm afraid

Board meeting - Apfel

Since Steven Berufe passed away Apfel has lost some of its magic. Profits are shrinking and urgent action is required. You need to both cut the budget and come up with new product ideas.

Agenda

1. Introductions and apologies
2. Previous meeting
3. Ideas for cutting the budget
4. New product ideas
5. Summary
6. Arrange next meeting

